



Royal Calcutta Turf Club

(A unit of RCTC Association)

A company limited by guarantee under Section 8 of the Companies Act 2013

REGD. OFFICE: 2A Bakery Road, Hastings, Kolkata- 700022, West Bengal

CIN: U94990WB2024NPL272141

Dear Valued Member,

The Club wishes to inform all Members that, with a view to ensuring timely settlement of membership dues and maintaining a systematic communication process, the following **revised timeline for payment reminders and action on outstanding dues** shall be followed with effect from Sept 2026 monthly bill.

Members are requested to kindly ensure that their monthly membership bills are cleared within **30 days from the date of the bill**.

Revised Timeline & Action

1. Initial / Gentle Reminder – From the 15th Day

Members will have **30 days from the bill date** to clear their outstanding dues. A gentle reminder will be issued from the **15th day onwards** to facilitate timely payment.

2. Card Blocking & Intimation – 31st Day

If the outstanding dues remain unpaid upon completion of 30 days, the **Membership Card will be temporarily blocked on the 31st day and unblocking charges will be levied**. An intimation regarding the card blockage will be sent to the concerned Member.

3. First Formal Reminder – 45th Day

A formal reminder will be sent through **WhatsApp and email**, reiterating the outstanding dues and advising the Member to make payment at the earliest continued non payment will lead towards termination of Membership.

4. Second Reminder – 60th Day

If the dues continue to remain unpaid, a further reminder will be dispatched to the Member by **Speed Post**, requiring payment within the next **15 days** to avoid initiation of membership termination proceedings.

5. Initiation of Termination – 75th Day

In the event the outstanding dues remain unpaid even after the above reminders, the **membership termination process will be initiated on the 75th day**, and formal intimation in this regard will be issued to the Member.

Members are therefore requested to keep their membership accounts up to date and ensure timely payment of all dues to avoid any inconvenience

The Club appreciates the cooperation of all Members in adhering to the above payment schedule.


Lt Col Rohit Thool (Retd)

CEO & Secretary

10th September 2026